

# Eric C. Braendel, CPA, MST

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**Nonprofit Chief Financial Officer and Adjunct Professor of Tax/Accounting**  
with experience in

Public Accounting	General Accounting & GAAP	Reporting & Presentation
Staff Mgmt & Team Leadership	Cash Management & Investments	Financial Management & Analysis
Budget & Strategic Planning	Human Resources & Interviewing	Information Technologies & Database

**CERTIFIED PUBLIC ACCOUNTANT** (State of Virginia) – Since 1997

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## **Professional Experience / Accomplishments**

### **American Bus Association – Washington, DC**

*Chief Financial Officer (\$8.0 million budget) – 501(c)(6)*

3/2006 - Present

2/2000- 10/2004

Responsibilities and Accomplishments include:

- Second in charge of Association in CEO's absence
- Being a member of Senior Staff Team
- Having overall financial stewardship and strategic financial direction for the Association, the ABA Foundation (501(c)(3)), the National Bus Traffic Association (501(c)(6), Buses, LLC (wholly owned for-profit subsidiary), and BUSPAC
- Being the liaison to the Finance Committee, Investment Committee, and Audit Committee
- Being a Trustee on the ABA Pension Plans
- Serving as the Treasurer for BUSPAC and as the Treasurer for the American Bus Association Foundation
- Serving as Secretary/Treasurer for the National Bus Traffic Association with over \$80MM in transactions flowing through the Association annually
- Received annual unqualified audits with no material weaknesses or internal control issues
- Through the use of technology reduced overall size of department from 5 employees to 3 significantly reducing costs
- Oversaw the creation of the American Bus Association Foundation and the receipt of its tax-exempt status
- Created for-profit subsidiary in the form of a limited liability company. Through this entity, the Association has significantly reduced tax expenditures from unrelated business activities
- Successfully outsourced Association publications to third party increasing revenue and decreasing costs significantly
- Created accounting policies and procedures module
- Created monthly update to executive committee to keep informed on the overall financial position of the Association

### **The American University – Washington, DC**

*Adjunct Professor – Kogod School of Business*

8/2007 - Present

Responsibilities include:

- GRADUATE CLASSES: The Law of Tax Exempt Organizations (ACCT-742): FA 2007, FA 2009, FA 2011, FA 2013
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**George Mason University – Fairfax, VA**

*Adjunct Professor – School of Management*

1/2005- 12/2007

Responsibilities include:

- UNDERGRADUATE CLASSES: Taxation & Managerial Decision Making (ACCT-351): SP 2005, FA 2005, SP 2006, FA 2006, SP 2007, SU 2007 FA 2007

**McGladrey & Pullen – Alexandria, VA**

*Senior Associate – Tax- Public Accounting Firm*

10/2004- 3/2006

Responsibilities and Accomplishments include:

- Member of the not-for-profit practices group serving tax-exempt organizations including 501(c)(3) and 501(c)(6) companies
- Preparing tax returns including Forms 990, 990T, 1120, 1120S, 1065
- Tax research on behalf of exempt organization clients with revenues ranging from \$100K-\$100MM
- Consulted for the American Bus Association with oversight and recommendations on accounting and finance matters
- Authored columns for the firm's monthly Not-for-Profit Muse letter on items specific to the not-for-profit sector

**Tobin Transport, Inc. – Alexandria, VA**

*Director of Operations – Family Trucking Business*

2/1998– 2/2000

Responsibilities and Accomplishments include:

- Oversaw dispatch office to ensure timely deliveries of merchandise to over 100 daily destinations on 12-15 trucks
- Responsible for all warehouse receiving and storage
- Successfully oversaw move from 17,000 to 50,000 square foot facility during time of rapid expansion
- Recruited and trained employees at every level of the organization
- Successfully purchased competitor in the industry with smooth transition

**American Bus Association. – Washington, DC**

*Staff Accountant (\$5.0 million budget) – 501(c)(6)*

8/1996 – 2/1998

Responsibilities and Accomplishments:

- Posted all accounts payable, accounts receivable, and monthly adjusting entries
- Prepared month end closings
- Prepared monthly financial statements and presented to Financial Officer
- Used technology to streamline processes in the accounting department

**Resource Consultants – Vienna, VA**

*Staff Accountant (\$60.0 million budget) – Government Contactor*

1/1995 – 8/1996

Responsibilities and Accomplishments include:

- Reported directly to the accounting manager who oversaw a staff of 8
  - Prepared month end entries in order to report financial results by tenth of the following month
  - Reconciled operating and payroll cash accounts with monthly activity of over \$5MM
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**Education / Memberships / Computer Skills**

**Masters of Science Taxation**, August 2004 – **American University, Washington, DC**

- Tax Coursework in Corporations, Partnerships, Real Estate, Employee Benefits, Tax-Exempt Organizations, Legislative and Judicial Foundations, Practice and Procedure, Real Estate, State & Local

**Bachelor of Science Accounting, Dec** 1994 – **Texas A & M University, College Station, TX**

- Major – Accounting, with coursework in all aspects of business (Marketing, Finance, IT, and Management)

**Memberships/Affiliations:**

- **Virginia Society of Certified Public Accountants (VSCPA)**
- **American Society of Association Executives (ASAE):** Finance & Operations Section Council (2007-2008)

**Computer skills:**

- Office Products: Microsoft Word, Excel and PowerPoint
- Accounting and Database Software: Great Plains, FRx Report Writer, , TEAM Association Event Management