



VP Administration Report

Date: January 30, 2020

To: Skal USA Executive Committee

From: Richard Scinta / VP of Administration

Subject: January 2020 Report

Club visits

- Attended New Orleans meeting January 23rd at the Higgins Hotel. New Orleans Club meeting was a very well attended event.

Conference calls

Attended and participated in all Board conference calls

Winter Executive Committee / New Orleans

- Attended the 2020 WEC meeting in New Orleans hosted by SI New Orleans and the Higgins Hotel.

2021 NASC – Orlando

Currently serving as Co-chair of the committee to assist the Orlando Club with the 2021 NASC. Met with the team on January 16th to assign areas of responsibility and begin preparations.

Date: February 28, 2020

To: Skal USA Executive Committee

From: Richard Scinta / VP of Administration

Subject: February 2020 Report

Club Communication

- Reached out to all Club Presidents and other officers to submit Data Form for 2020. Answered several questions to clarify what needed to be done. Will come up with plan moving forward as to establish a window when each club should fill out this form to avoid duplicate work. Currently have over 30 clubs information in the system.
- Assisted Dave Ryan with Club of the Year Communication.

Conference calls

Attended and participated in EC Conference call on February 4th.

2021 NASC – Orlando

Currently serving as Co-chair of the committee to assist the Orlando Club with the 2021 NASC. Met with the team on February 25th to further define communication plan and presentation at this year's NASC.

2020 AGM and NCM

Created Agendas for both AGM and NCM that will be posted in the coming days to meet our 60 bylaw requirement.

Partnerships

Conference Calls with Dave Ryan and other potential partners in order to expand offerings of travel insurance and other benefits to our membership.

Date: April 2, 2020

To: Skal USA Executive Committee

From: Richard Scinta / VP of Administration

Subject: March 2020 Report

Club Communication

- Created Agenda, attended and participated in EC Conference call on March 3rd.
- Teleconference with Dave Ryan and Denis Smith in regards to status of NASC Winnipeg.
- Attended Skal Orlando meeting at Blackfire Steakhouse.
- Attended EC Conference Call on March 13th.

2021 NASC – Orlando

Currently serving as Co-chair of the committee to assist the Orlando Club with the 2021 NASC "Fun in the Sun Orlando '21". Met with the team on March 31st to discuss status of next year's event based on COVID-19 and the cancellation of NASC 2020.

Partnerships

Called and emailed Clubs regarding dues payment assistance. New Orleans, Miami, Jacksonville and Kansas City.

Date: May 1st, 2020

To: Skal USA Executive Committee

From: Richard Scinta / VP of Administration

Subject: April 2020 Report

Club Communication

Participated in Virtual Skal Toast with Skal USA EC team.

Conference calls

Organized Agenda and attended Skal USA EC Conference Call on April 7th.

Attended Virtual Meeting with Board of Directors for Skal Orlando.

Attended virtual wine Club with Skal Orlando and other US officers

Held NCM/AGM preparation call with Eric Braendel and Brandon Buchanan from ABA and Dave Ryan.

2021 NASC – Orlando

Currently serving as Co-chair of the committee to assist the Orlando Club with the 2021 NASC. Met with the team on February 25th to further define communication plan and presentation at this year's NASC.

Signed banking documents for Skal Orlando.

2020 AGM and NCM

Through ABA posted Agendas for both AGM and NCM scheduled for May 15th.

Partnerships

Attended Conference Call with Dave Ryan and other potential partners in order to expand offerings of travel insurance and other benefits (Destination International) to our membership.

Met with Hospitality Relief Fund Team from NY and Long Island along with Anthony Melchiorri in order to initiate this fund raising program in order to assist those in the Hospitality Industry that are in need of financial assistance due to Covid-19 shutdown.

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