



VP Administration Report

Date: January 30, 2020

To: Skal USA Executive Committee

From: Richard Scinta / VP of Administration

Subject: January 2020 Report

Club visits

- Attended New Orleans meeting January 23rd at the Higgins Hotel. New Orleans Club meeting was a very well attended event.

Conference calls

Attended and participated in all Board conference calls

Winter Executive Committee / New Orleans

- Attended the 2020 WEC meeting in New Orleans hosted by SI New Orleans and the Higgins Hotel.

2021 NASC – Orlando

Currently serving as Co-chair of the committee to assist the Orlando Club with the 2021 NASC. Met with the team on January 16th to assign areas of responsibility and begin preparations.

Date: February 28, 2020

To: Skal USA Executive Committee

From: Richard Scinta / VP of Administration

Subject: February 2020 Report

Club Communication

- Reached out to all Club Presidents and other officers to submit Data Form for 2020. Answered several questions to clarify what needed to be done. Will come up with plan moving forward as to establish a window when each club should fill out this form to avoid duplicate work. Currently have over 30 clubs information in the system.
- Assisted Dave Ryan with Club of the Year Communication.

Conference calls

Attended and participated in EC Conference call on February 4th.

2021 NASC – Orlando

Currently serving as Co-chair of the committee to assist the Orlando Club with the 2021 NASC. Met with the team on February 25th to further define communication plan and presentation at this year's NASC.

2020 AGM and NCM

Created Agendas for both AGM and NCM that will be posted in the coming days to meet our 60 bylaw requirement.

Partnerships

Conference Calls with Dave Ryan and other potential partners in order to expand offerings of travel insurance and other benefits to our membership.

Date: April 2, 2020

To: Skal USA Executive Committee

From: Richard Scinta / VP of Administration

Subject: March 2020 Report

Club Communication

- Created Agenda, attended and participated in EC Conference call on March 3rd.
- Teleconference with Dave Ryan and Denis Smith in regards to status of NASC Winnipeg.
- Attended Skal Orlando meeting at Blackfire Steakhouse.
- Attended EC Conference Call on March 13th.

2021 NASC – Orlando

Currently serving as Co-chair of the committee to assist the Orlando Club with the 2021 NASC "Fun in the Sun Orlando '21". Met with the team on March 31st to discuss status of next year's event based on COVID-19 and the cancellation of NASC 2020.

Partnerships

Called and emailed Clubs regarding dues payment assistance. New Orleans, Miami, Jacksonville and Kansas City.

Date: May 1st, 2020

To: Skal USA Executive Committee

From: Richard Scinta / VP of Administration

Subject: April 2020 Report

Club Communication

Participated in Virtual Skal Toast with Skal USA EC team.

Conference calls

Organized Agenda and attended Skal USA EC Conference Call on April 7th.

Attended Virtual Meeting with Board of Directors for Skal Orlando.

Attended virtual wine Club with Skal Orlando and other US officers

Held NCM/AGM preparation call with Eric Braendel and Brandon Buchanan from ABA and Dave Ryan.

2021 NASC – Orlando

Currently serving as Co-chair of the committee to assist the Orlando Club with the 2021 NASC. Met with the team on February 25th to further define communication plan and presentation at this year's NASC.

Signed banking documents for Skal Orlando.

2020 AGM and NCM

Through ABA posted Agendas for both AGM and NCM scheduled for May 15th.

Partnerships

Attended Conference Call with Dave Ryan and other potential partners in order to expand offerings of travel insurance and other benefits (Destination International) to our membership.

Met with Hospitality Relief Fund Team from NY and Long Island along with Anthony Melchiorri in order to initiate this fund raising program in order to assist those in the Hospitality Industry that are in need of financial assistance due to Covid-19 shutdown.

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VP Administration Report

Date: May 31, 2020

To: Skal USA Executive Committee

From: Richard Scinta / VP of Administration

Subject: May 2020 Report

Club Communication

Worked with Skal NY and Long Island and Anthony Melchiorri to create and roll out the Hospitality Relief Fund.

Participated in and completed the Introduction of Anthony Melchiorri in our recent webinar open to all Skal USA clubs on May 19th.

Email exchange with Skal Jacksonville on proposed Name Change to Northeast Florida.

Conference calls

Organized Agenda and attended Skal USA EC Conference Call on May 5th.

Attended Virtual Meeting with Board of Directors for Skal Orlando.

Attended virtual wine Club with Skal Orlando and other US and Canadian officers.

Assisted to conduct SKAL USA NCM and AGM on May 15th.

Conference call with Denis and team from Skal Canada in regards to NASC discussion and plan moving forward.

Attended FUN in the Sun Orlando NASC committee meeting on May 26th.

Skal!

Richard



VP Administration Report

Date: July 1, 2020

To: Skal USA Executive Committee

From: Richard Scinta / VP of Administration

Subject: June 2020 Report

Organized and attended June 2nd Hospitality Relief Fund Conference call to discuss finances and auditing of donations and distributions.

Attended June 2nd Executive Committee meeting of Skal USA. Prepared agenda and consolidated all EC member reports for distribution.

Met with Eric Braendel and Dave Ryan to discuss calls to Club Presidents and method for handling these calls.

Meeting with Dave Ryan, Morgan Maravich and Troy Zaffarino to discuss Young Skal symposium idea. This will be discussed in our July EC meeting.

Held calls with Skal Club Presidents by geographic region where possible. These virtual calls were held on June 9th, June 11th, June 15th and June 17th. Discussions on membership, current state with COVID impacts on clubs and message for clubs to invigorate Hospitality Relief Fund.

Organized and participated in Hospitality Relief Fund Call with Mark Irgang, Wayne Lee, Dave Ryan and Anthony Melchiorri. Brainstorming of ideas to invigorate this fund raising drive.

Attended first in person Orlando Skal Meeting at the Crowne Plaza in Orlando. Great turnout.

Skal!

Richard



VP Administration Report

Date: July 31, 2020

To: Skal USA Executive Committee

From: Richard Scinta / VP of Administration

Subject: July 2020 Report

Organized and participated in July 7th Skal USA EC Meeting.

Participated in Terry Dale test call prior to webinar.

Organized and participated in Hospitality Relief Fund Call with Wayne Lee, Dave Ryan and Anthony Melchiorri. Brainstorming of ideas to invigorate this fund raising drive. Formatted email from president to all Skal Orlando Skaleagues to further promote fund raiser.

Met with Tom White from Skal Orlando and GM of Wyndham Jay Leonard to discuss 2021 NASC Congress

Met with Skal Orlando Board of Directors meeting on July 28th.

Sent out call for reports and agenda items for SKAL USA EC.

Skal!

Richard



VP Administration Report

Date: August 28th, 2020

To: Skal USA Executive Committee

From: Richard Scinta / VP of Administration

Subject: August 2020 Report

Organized and participated in August 4th Skal USA EC Meeting.

Joined August 6th Skal USA Webinar with Lorie Dankers and August 13th call with Roger Dow.

Participated in Club Presidents Calls on August 11, 12, 20 and 25th.

Catch up call with Young Skal Professional Mentee – Tania Imani and 2 other Orlando Skaleagues.

Guest Speaker on Young Skal Professional Webinar with Orlando Young Skal Professionals on August 13th.

Hospitality Relief Discussions with Anthony Melchiorri, Dave Ryan and team on August 6th, 14th and August 28th.

Sent out call for reports and agenda items for September SKAL USA EC.

Skal!

Richard