



Date: January 31, 2020  
To: Skål USA Executive Committee  
From: Arthur Allis, Vice President Finance  
Subject: 2020 December Report

- Involved in the Audit of Skål USA for the year ended December 31, 2019 with: outgoing VP Finance, Alton Hagen; Skål USA Administrator, Eric Braendel; Auditor, JoAnne Ford; and Deputy Auditor, Robert Lowell.
  - It should be noted that Robert Lowell emphatically refused his expenses to be reimbursed by Skål USA, as he felt we were open to criticism as his position was not posted on the Skål USA website. He paid me at each event where the bill was picked up by Skål USA.
- Attended the Winter Executive Committee Meeting in New Orleans.
- Participated in the Saturday planning meeting after the WEC.
- Developed Preliminary Budget for 2021 and presented at WEC.
  - Revision will include dues increase as recommended by EC.
- Notified VP of Communications of inconsistencies in receiving email at [arthur.allis@SkalUSA.org](mailto:arthur.allis@SkalUSA.org)
  - Subsequently he was able to send me the missed emails
  - Working with him to permanently fix problem
- Met with Bill Spakelum of Higgins Hotel regarding billing instructions for WEC. Note bill was not finalized at check out.
- Waiting for Skål International New Orleans to send invoice for Thursday night reception.
- Approved expenses submitted to me for approval
- Attended Skål International Tucson Board and Dinner Meetings January 21st at Charro Steak.



**Date:** February 28, 2020  
**To:** Skal USA Executive Committee  
**From:** Arthur Allis, Vice President Finance  
**Subject:** 2020 February Report

- Revised Preliminary Budget for 2021 to incorporate dues increases proposed by Executive Committee members at the WEC.
- Notified VP of Communications of further inconsistencies in receiving email at [arthur.allis@SkalUSA.org](mailto:arthur.allis@SkalUSA.org)
  - Eliminated many old Skål USA emails carried over from Wm Tullman
  - Working with Tom Moulton to eliminate receiving emails addressed to JoAnne Ford
- Communicated with Bill Spakelum of Higgins Hotel regarding billing for WEC. Note we have not received bill.
- Paid Skål International New Orleans for Thursday night reception.
- Received confirmation from Eric that EUROS option was exercised and that they will not be transferred to Spain until notified to do so.
- Reviewed January financial information with Eric
- Approved expenses submitted to me for approval.
- Paid remaining balances for NASC and applicable early room nights, a result of spending hours with Serge Doyon on four occasions.
  - NASC registration plus Wed night room: Dave Ryan, Holly Powers, Arthur Allis, Tom Moulton and Jim Dwyer
  - NASC registration: Celeste Lupercio and Morgan Maravich
  - Paid balance for Robert Lowell who will reimburse Skål USA
- Proof read excellent audit report prepared by JoAnne Ford

- Arranged air to Winnipeg which required arrival Wednesday
- Spoke with David Ryan re: sponsorships, change to per diem for EC, communication with clubs re \$500 credit for NASC attendance and proposed NCM combined with DC Sept. meeting.
- Drafted letter re \$500 credit for NASC attendance, sent to David Ryan
- Attended Skål International Tucson Dinner Meetings February 21st at Hacienda Del Sol resort.
  - o Pinned three new members and one transfer from Portland
  - o Installed new officers for 2020.



**Date:** March 31, 2020  
**To:** Skal USA Executive Committee  
**From:** Arthur Allis, Vice President Finance  
**Subject:** 2020 March Report

- Reviewed February financial information with Eric
- Sent February financials and financial report to Executive Committee for review and to Shea for posting.
- Talked with VP of Communications re: solution to eliminating email at [arthur.allis@SkalUSA.org](mailto:arthur.allis@SkalUSA.org)
- Communicated further with Higgins Hotel & Jim Dwyer regarding billing for WEC.
- Paid WEC invoice for rooms and meeting
- Approved expenses submitted to me for approval.
- Communicated with Winnipeg regarding NASC refunds for Executive Committee.
- Sent letter to clubs re: \$500 credit for NASC attendance.
- Held off submitting revised Budget for 2021 as AGM and NCM are postponed. Suggest discussion with Executive Committee members regarding projecting membership numbers.
- Communicated with Portland, Louisville and Orange Coast re: A/R for dues.



**Date:** April 30, 2020  
**To:** Skal USA Executive Committee  
**From:** Arthur Allis, Vice President Finance  
**Subject:** 2020 April Report

- Reviewed March 2020 financial information, including A/Rec. with Eric Braendel.
- Authorized the release of the Euros purchased in December 2018 for 2020 dues. AFEX will send 83,507 EU to SI. Note we traditionally send the amount of Euros we purchased, although it exceeds the SI Dues invoice. This 555 EU credit balance with SI will be depleted as new members join throughout the year.
- Discussed purchase of Euro option for 2021 dues with Eric Braendel, who contacted AFEX for the rate for a forward maturing March 1, 2021. The rate April 14th was 1.1248. At the same time the exchange rate was 1.10.
- Sent March financials and financial report to Executive Committee for review and to Tom Moulton who posted.
- Approved expenses submitted to me for approval.
- Finalized proposed Budget for 2021.
- Posted proposed Budget for 2021 after sending to EC members for comments.
- Participated in April Executive Committee Meeting by phone.
- Spoke with Nancy Purdin, President Skål International Tucson re: Tucson board meeting by Zoom.
- Participated in Skål International Tucson Zoom Board Meeting.



Date: May 28, 2020  
To: Skål USA Executive Committee  
From: Arthur Allis, Vice President Finance  
Subject: 2020 May Report

- Reviewed April 2020 financial information.
- Sent April Financial Statements and Financial Report to Executive Committee for review.
- Approved expenses submitted to me for approval.
- Reviewed 2020 NASC Congress Financials and Forecasted Revenues/Expenses.
- Telephone discussion with Lorne Perrin, Event Coordinator for 2020 NASC Congress re: Financials and Forecasted Revenues/Expenses.
- Sent report re: above to David Ryan and Holly Powers
- Participated in May Executive Committee Meeting by phone.
- Participated in AGM and NCM.
- Participated in Skål International Tucson Zoom Board Meeting.
- Attended Skål International Tucson Zoom general meeting.
- Verified with Insurance Agent that David Ryan and Richard Scinta are covered under our D&O Insurance for their involvement with the NY Go Fund Me.
- Communicated with our Insurance Agent re: renewal of policies for September 1, 2020 to August 31, 2021
- Met with host hotel catering dept. to plan Skål Tucson June meeting.



Date: June 30, 2020  
To: Skal USA Executive Committee  
From: Arthur Allis, Vice President Finance  
Subject: Vice President Finance 2020 June Report

- Reviewed May 2020 financial packet and wrote report. Sent May Financial Statements and Financial Report to Executive Committee for review. Ensured May Financials were posted.
- Approved expenses submitted to me for approval.
- Received NASC refund check, Eric and I reconciled support documents, and I sent \$6,720.00 payment to Eric.
- Attended June Executive Committee Meeting.
- Participated in three Club Presidents meetings.
- Participated in Skål International Tucson Board Meeting. Attended Skål International Tucson general meeting.
- Met with host hotel catering dept. to plan Skål Tucson holiday meeting, and corresponded with host hotel for July Tucson Skål meeting.
- Voted yes for Bill Moyer to receive Membre d'Honneur of Skål International



Date: July. 31, 2020  
To: Skal USA Executive Committee  
From: Arthur Allis, Vice President Finance  
Subject: Vice President Finance 2020 July Report

- Reviewed June 2020 financial packet and wrote report. Sent June Financial Statements and Financial Report to Executive Committee for review
- Approved expenses submitted to me for approval.
- Sent letter to clubs regarding renewal of club insurance, and corresponded with clubs regarding the insurance.
- Participated in July Executive Committee Meeting.
- Attended on line webinars.
- Participated in Skål International Tucson Board Meeting.
- Attended an outstanding Skål International Tucson monthly dinner.
- Unsuccessfully attempted to obtain refund for my airfare to Winnipeg.





Date: August 31, 2020  
To: Skal USA Executive Committee  
From: Arthur Allis, Vice President Finance  
Subject: Vice President Finance 2020 August Report

- Reviewed July 2020 financial packet and wrote report. Sent July Financial Statements and Financial Report to Executive Committee for review, and subsequent posting on web site.
- Discussed Chart of Accounts changes with Eric. We decided to charge all expenses for WEC and NASC under those expense categories. Previously some expenses were charged to the individual officer's category. As an example on the July statement NASC Expense is \$4,292 for registration only, versus the change to \$9,875 which includes \$5,583 for transportation. The VP Administration previously had expenses of \$1,839.00; however these were all relative to WEC or NASC and have been adjusted accordingly. The August financial statements will reflect the change.
- Developed Member Retention Financial proposal which was approved by EC
- Communicated with Eric re: accounting for subsidizing SI and USA Dues for members.
- Developed 2021 budget with dramatic decline in Active membership.
- Submitted proposed 2021 Budget to EC. for comments
- Approved expenses submitted to me for approval.
- 39 clubs renewed their club insurance
- Participated in July Executive Committee Meeting and Budget Meeting.
- Attended on line webinars.
- Attended meetings with Club Presidents.
- Participated in Skål International Tucson Board Meeting and discussion re: membership retention.
- Attended an outstanding Skål International Tucson monthly dinner.